

# **JMTRA BARN & FACILITY RULES**

## **CONDUCT**

- 1. Help us make JMTRA a fun, friendly, supportive environment for all! Be nice to others, both people and horses, no exceptions. Treat other boarders, management, family, and guests (including their horses and property) with the same kindness and respect with which you would like to be treated, while on the ranch, at shows, and on social media.**
- 2. No smoking on the JMTRA property.**
- 3. All riders must sign a JMTRA Liability Release Waiver before handling or mounting any horse or pony on JMTRA property.**
- 4. Don't use or borrow things that aren't yours unless you have permission from the owner.**
- 5. If you move something, please put it back. If you open it, close it (doors, gates, etc.). If you turn it on (water, lights, heaters, etc), turn it off. If this rule is not adhered to, it is subject to a \$5.00 fine per discrepancy that will be billed to your invoice.**
- 6. If something breaks or needs attention, please let management know.**
- 7. If you or your horse(s), family, or guests make a mess (horse poop, spilled feed, trash, etc) please be courteous and pick it up.**
- 8. Please do not feed, pet, or handle any animal on JMTRA property without permission from the owner or management.**
- 9. Any neglect, abuse, or mistreatment of any animal on the JMTRA property will result in being asked to vacate the property immediately, or per the terms of your contract.**

## **SAFETY**

- 1. Ride at your own risk**
- 2. It is the responsibility of parents/guardians to supervise their children at all times when on JMTRA property.**
- 3. Keep your horse on a lead at all times when out of the stall or pasture.**
- 4. . Do not leave horses unattended in arenas, wash racks or cross-ties.**
- 5. Always use your best discretion and judgment when on the property or handling horses. Safety is our number one priority.**

## **USE OF FACILITIES**

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- 1. Facility hours are from 7 am til 9 pm daily. We will work with you for early shows or horse illnesses, but please provide the Barn Manager with advanced or immediate notice if you have any reason to be on JMTRA property outside of these hours. The JMTRA facility has a security system that is armed between the hours of 9 pm to 7 am, and failure to notify of your presence outside of designated times will result in triggering the alarm system.**
- 2. The driveway gate will be opened in the morning at 7 am and closed at the end of the staff workday or 6:30 pm, unless there are clients on the property. Please close the driveway gate if you leave after 6:30 pm. Your assigned entrance code can open and close this gate.**
- 3. Parking for boarders, clients and guests is in the grass area on the right hand side of the barn. Parking in front of the barn or on the concrete barn entrance is reserved for loading and unloading only.**
- 4. Clinics, lessons and special events will be offered. These events will have precedence in facility and horse usage. Management will keep you informed of these activities with as much advance notice as possible.**
- 5. If you give someone else permission to visit/handle/ride your horse when you are not on the ranch, please let the Barn Manager know ahead of time. These visitors MUST sign a JMTRA Liability Release Waiver before they may handle or ride any horse.**
- 6. We may offer limited access to our covered arena to outside guests. Guests trailering horses to JMTRA must make prior arrangements with JMTRA management, and must provide proof of current negative Coggins, and all vaccinations BEFORE their horses may visit the property. Haul-in horses may not enter the barn and may not be left unattended. Owners of haul-in horses must sign JMTRA Liability Release, and must comply with all applicable barn rules including cleaning up after their horse and restoring any barrels or equipment that were moved in the arena.. The haul-in fee is \$20 per horse, per day and must be paid in advance. Management reserves the right to grant or refuse access to our facilities at our discretion.**
- 7. Boarders' and guests' dogs may be allowed at JMTRA by management discretion only. Dogs must be leashed, under control**

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and quiet. Dogs are not allowed in the barn, pastures, paddocks, and arena for any reason. Owners must clean up after their dogs. Dogs which pose a nuisance or danger to horses or people, or whose owners do not follow these rules will be asked to leave.

## **HORSE CARE**

- 1. Don't feed treats to any horse that you do not own unless you have permission from the owner.**
- 2. Horses are fed twice daily. To request a feed change, please discuss the change with the Barn Manager. Do not help yourself to extra feed, hay or shavings. These things can be purchased upon request.**
- 3. Horses may only be turned out in their pre-approved pasture. Horses may not be moved to a different pasture at any time without the notification and permission of the Barn Manager. If you feel there is a need for change, please discuss this with the Barn Manager.**

## **FACILITY MAINTENANCE**

- 1. The tack room includes one saddle rack, and one bridle rack for each horse. There is room for your grooming tote (please label with your name) on the black tack room shelf. There is room for one tack box per 2 horses in the tack room underneath the saddle racks. There is room for one halter per horse on the halter rack located in the alleyway next to the cross-ties.**
- 2. Please keep the area in front of your stall neat (rake and clean as necessary), and your tack and gear put away neatly in either your box, the tack room, or designated areas at all times. Personal items found in cross-ties, riding arenas or pastures will be placed in "lost and found" in the barn office until claimed.**
- 3. Please groom in your stall whenever feasible to keep the aisles clear for passing horses and guests. If you groom in the alleyway, clean up thoroughly after your horse, including sweeping up hair and dirt, shoveling (hosing and scrubbing, if necessary) manure from the mats and concrete aisle.**

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- 4. Only use designated wheelbarrows for their intended purposes (i.e manure for manure and feed for feed). Please return them to their designated areas once finished.**
- 5. Manure is only to be dumped in the designated area alongside the embankment, and not to come past the electrical pole.**
- 6. Please do not waste water; turn off water after use and use buckets whenever possible. Please coil hoses when you are done using them.**
- 7. Please do not waste electricity. Turn off all lights when you are done using them.**
- 8. If lights and water are found left on, and items found left out (wheelbarrows, arena equipment, hoses, etc) there will be an applicable fine of \$5.00 billed to your invoice.**
- 9. Any damage done to the barn, stalls or other facilities by your horse will be repaired at the horse owner/boarder's expense. Horses that crib or chew wood are required to wear a cribbing strap or muzzle at the owner's expense.**
- 10. Please notify management of any necessary repairs, maintenance, problems, or needed supplies so that repairs may be made or problems remedied as soon as possible.**
- 11. The tack room doors should remain closed at all times when not in use for the safety and security of your tack and that of others.**
- 12. Please be respectful that the house is a private residence. Please do not graze your horse on the lawn.**
- 13. The boarders lounge is to be treated with respect. If you use the facilities in the boarders ounge, please be respectful and clean up after yourself. If any supplies are needed in the lounge, please notify management. The security panel is not to be touched or tampered with for any reason.**
- 14. Barn cats are not allowed to be in the tack shed or Boarder's lounge for any reason.**

## **ARENA ETIQUETTE**

- 1. Arena is solely for the purpose of riding – DO NOT use arenas for turnouts. Free running and/or free lunging are NOT allowed in the arena.**

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- 2. Lessons being conducted have priority and right of way in the arena. Riders not in the lesson may be asked to “pull over” and wait in a safe area while students are working. If there is ever a question of control and safety, the trainer has the right to ask riders to use only a designated portion of the arena or to leave the arena until the lesson is finished.**
- 3. When riding during a lesson, ride at the level of the lesson (ie. no galloping or jumping during a walk/trot beginner lesson) unless you have specific permission from the trainer giving the lesson to do otherwise.**
- 4. Always ride in control and be courteous of other riders around you. Remember to look out for less experienced riders.**
- 5. Ask before taking down or moving barrels, obstacles and jumps. Put them back as you found them when you are done.**
- 6. Clean up after your horse when you have finished riding—put away all gear and remove all manure.**

## **RIDING LESSONS**

- 1. All riding lessons whether purchased as single lessons, or monthly packages must be scheduled and paid for at least one week in advance. Scheduling is subject to the availability of the instructor.**
- 2. If necessary, all riding lessons must be canceled with a minimum 24 hour notice. Failure to do so will result in a \$20.00 cancellation fee, that will be due before the next scheduled lesson is due to start. Failure to pay the \$20.00 cancellation fee, will prevent any future lessons to be scheduled.**
- 3. Please be on time for all lessons, and if you will be late please notify your instructor of your estimated arrival time. If for any reason you are more than 20 minutes late to your scheduled lesson, it will be treated as a cancellation, unless determined otherwise by your instructor..**
- 4. Due to the increased demand for lessons, rescheduling is at the discretion of the instructor’s availability, and therefore reschedule dates are not guaranteed.**

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5. Any and all lessons purchased in a monthly lesson package are to be used in the designated month of purchase. These lessons will not be carried over into the following month.
6. Students are not to start saddling, riding, or anything of the sort, until the instructor is present, or they are instructed otherwise. Each lesson has its own lesson plan, starting from the ground, to warm-up, and all the way to cool-down. Beginning your lessons without the instructor, hinders the lesson plan and overall goal for the day.
7. There are no refunds on lessons, single or monthly under any circumstances.

**FAILURE TO ACKNOWLEDGE AND ADHERE TO THESE RULES, CAN RESULT IN FINES AS STATED, AND OR BEING ASKED TO VACATE THE JMTRA PROPERTY IMMEDIATELY OR OTHERWISE PER THE TERMS OF YOUR CONTRACT.**

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**Printed Name**

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**Signature**

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**Date**